YOUTH ACHIEVEMENT AWARD
2017
Nomination Packet

Sponsored by the
City of Port Orange Youth Advisory Board

Applications due by 5:00 p.m. on Friday, March 24, 2017
By mail, fax or in person
to

City Manager's Office
City Hall
1000 City Center Circle
Port Orange, FL 32129
Fax (386) 756-5290

City of Port Orange
Youth Achievement Award 2017

The City of Port Orange Youth Achievement Award is sponsored by the City's Youth Advisory Board and is awarded annually to a young individual who makes a significant contribution to the welfare of the community through their accomplishments, leadership and service.

Eligibility Criteria

Applicants must:

- Currently be enrolled in grades 8-12.
- Be residents of Port Orange or attend a Port Orange school.
- Be nominated by a person who is not a relative.
- Demonstrate a significant commitment and contribution to the welfare of the community through their accomplishments, leadership and service.

Conditions

- Completed nomination forms must be received before 5:00 p.m. on Friday, March 24, 2017 in order to be considered. Late nominations will not be accepted.
- Applicants cannot have previously received the Youth Achievement Award or be current members of the Port Orange Youth Advisory Board.
- All applicants must provide letters of support and recommendation from two references who are not relatives or minor friends.
- Youth Advisory Board Members will review applications for completeness. All complete applications will be forwarded to the selection committee.
- The Youth Achievement Award recipient will be recognized by the City Council at the Tuesday, May 16, 2017 City Council Meeting.

Assessment

Applications will be reviewed and ranked by a committee that includes a Port Orange City Council Member, the City Manager or his designee and a member of the Youth Advisory Board. The committee will consider the applicant's accomplishments, leadership and service to the enhancement and welfare of the community.

The committee reserves the right to withhold granting an award if no applicant meets the criteria and conditions set forth above. All decisions of the committee are final.

YOUTH ACHIEVEMENT AWARD
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Nomination Form

(Please print or type)

Nominee

Name: _____

Age: _____ Birth Date: _____

School: _____ Grade: _____ Weighted G.P.A.: _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Applicant Making the Nomination

Name: _____

Organization (if applicable): _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Relationship to Nominee: _____

Required Information

Does the Nominee meet all of the eligibility requirements? ❍ Yes ❍ No

Has the Nominee received any other awards for his/her accomplishments, leadership or service? ❍ Yes ❍ No If yes, please provide details: _____

_____

_____

_____

_____

_____

Letters of Support and Recommendation

Reference #1

Name: _____

Daytime Phone: _____

Email: _____

Reference #2

Name: _____

Daytime Phone: _____

Email: _____

Each individual listed above must provide the following for judging:

On a separate sheet of paper, please provide details and examples of how the nominee has demonstrated significant accomplishments, leadership or service which has enhanced the welfare of the community. Please differentiate between individual and group achievements. Although back-up documentation may be provided (up to 10 pages), the judges will rely on the information contained in the letters of recommendation to make their final determination.

Checklist

Have you:

- ❍ Completed each section of the form
- ❍ Enclosed two letters of support and recommendation from your references

Deadline

Applications must be delivered by 5:00 p.m. on Friday, March 24, 2017 to: City Manager's Office, City Hall, 1000 City Center Circle, Port Orange, FL 32129. Please call (386) 506-5529 with any questions.

Signatures

Nominee's Signature: _____

Name: _____ Date: _____

Applicant's Signature: _____

Name: _____ Date: _____